

1. **Call to Order**

The meeting and was called to order at 7:00 p.m.

2. **Roll Call**

Board Chair	Rosetta Wangerin	Present
Board Secretary	Eric Morris	Present
Member	Joseph Nicoletti	Present
Member	Judy Wesemann	Present
Member	Vacant	
Member	Charlene Williams	Present
Member	Alexa Morris	Present

Staff present: Jim Row, Community Services Director; Stu Spence, Recreation Services Manager; Paulette Zastoupil, A.A.

3. **Approval of Minutes from May 12, 2009**

Joseph Nicoletti/Judy Wesemann - Motion to accept the minutes as written. The motion passed unanimously.

4. **Business from the Audience**

None

5. **OLD BUSINESS**

Adopt-A-Park Program

The Board reviewed the Adopt-A-Park Program guidelines developed by Parks Maintenance. After reviewing, Jim asked the Board if they had any additional comments. After a brief discussion, the Board suggested several language changes in the document. The recommended language changes will be passed to Matt Gwynn to review before implementing the program.

Judy Wesemann/Joseph Nicoletti - Motion to accept Adopt-a-Park Program with recommended language changes. The motion passed unanimously.

Mill Creek Greenway

Jim gave a brief history on the process that has occurred to date; including the March 23rd Public Hearing on the Parks Master Plan in which neighborhood residents gave significant testimony concerning the Mill Creek Greenway project; April 16th meeting with neighborhood residents in where Phase I issues were summarized; as a result of that meeting, a committee was formed to work on the issues, concerns and solutions; On May 18th, the committee came to a consensus to incorporate the following nine recommendations into the plan;

1. In the area south of the pond, the trail should be constructed at lease 25 feet away for the neighbors' property lines.

2. From Wilson St. to the north edge of the pond, the trail should be constructed along the tree line immediately to the east of the creek, rather than along the east property line.
3. In the section from Wilson St. to Deer Run, the trail's surface should consist of gravel, rather than wood chips.
4. A 4-5 foot buffer should be mowed on each side of the gravel trail from Deer Run trailhead to Wilson Street.
5. The observation platform should be moved from the east side of the pond to the clearing at the north side of the pond, and should face south.
6. Good signage should be included at key trail access points, identifying the greenway trail, park rules, and the fact that trail/park closes at dark.
7. The City, in cooperation with the Meadow Park Homeowners' Association, should install "Private Property – No Trespassing" sign on the tennis and basketball courts.
8. The cherry tree adjacent to the proposed sidewalk on Marshall St. should be removed, to enable the sidewalk to remain a consistent 5 feet in width.
9. Street lighting for security should be provided at the trailheads.

On June 8th, the City Council directed staff to proceed with the Mill Creek Greenway Project, incorporating the recommendations developed by the citizen committee.

6. **NEW BUSINESS**

None

7. **Business from the Department**

Recreation – Stu Spence

Adult Sports - Men's League Softball started on May 26 and has 4 teams. Co-ed Softball begins next Monday. Adult Soccer League this summer will start in August.

Youth Sports - T-ball, Toss-ball (coach pitch) have concluded. Girl's softball season runs until the later part of the month. Hosted regional sectional of the MLB Pitch, Hit & Run where one kid from Newport and one kid from NE Portland competed.

Active Adult – The active adult trips; trips have continued to have 25-30 participants. This summer, Stu has scheduled a hot air balloon ride.

21st Century – The 21st Century grant was fully funded. This is a 5 year grant, over \$400,000 per year to the district. It will allow us to maintain our After School Program and offer a sliding fee scale for low income families.

Teen Program – Teen summer schedule is busy with 1 field trip per week. Audrey, the AmeriCorps volunteer from the School District will shift her time to help us until July 30th.

Boys and Girls Club & After School Club - A steering committee has been formed and its first meeting will be held next week with the Executive Director of the Salem Boys & Girls Club. The goal is to build sustainability for the After School Program.

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Summer Day Camp – Fully staffed using After School Club personnel along with Kim Veliz. The School District is providing snacks and lunches into early August. We anticipate about 50 kids per week, from kindergarten to 8th grade.

Recruitment – We have had some turnover in the teen drop-in center, so I am currently recruiting for a teen coordinator. Also, recruiting for next year's AmeriCorps member,

Fourth of July – Title Sponsorship is WAVE Broadband, vendors are being selected and all entertainment is booked.

Youth Advisory Board – The *Youth Advisory Board* will remain active all summer with projects including the Kiwanis Safety Fair, Salud Health Fair, Fiesta Mexicana parade, and more.

Walt's Run – Partnered with *Woodburn Proud* for this event, hoping to increase participation from the community.

Stu also recognized the student volunteer work of Woodburn School District's Academy of International Study spreading bark dust at Centennial Park and Academy of Art, Science and Technology spreading bark dust at the Library, City Hall, Aquatic Center and painting the Settlemier Teen Scene building.

The Board discussed the playground replacement program, and possible grant opportunities.

Aquatics – Jim Row

Jim reported that the Aquatic Center is still working on the HVAC system, and that the system experienced a compressor failure last week. The compressor extracts excess heat from the air and injects it into the pool water. Another compressor has been ordered and will be installed soon. Debbie is busy with Water Safety and Lifeguard training for the busy summer season. All summer programs begin June 19th and she has seen an increase in using the pool for end of the summer school parties. The Aquatic Center's summer television commercial will be starting to air soon.

Parks and Facilities – Jim Row

Centennial Park

Jim reported that he will present our \$750,000 grant request for Centennial Park to Oregon State Park's Local Government Grant Advisory Committee tomorrow. Jim explained that the State received requests for 4 times the amount of available funding. As such, he must be prepared to address the question, "what could you do with less"? He expects awards to be announced in July, and grant agreements are executed in September.

Rosetta asked about the possibility of receiving federal stimulus funding for park projects. Jim explained that agencies across the State have been researching the availability of programs that might fund park projects without much success. The Board discussed their desire to secure funding to replace the playground at Wyffels Park.

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8. **Future Board Business**
Adopt-A-Park update

9. **Board Comments**
Alexa Morris will not be able to attend the next meeting, due to a prior commitment.

Eric Morris stated that Jim did a great job presenting Mill Creek Greenway recommendations to the City Council on June 8, 2009.

10. **Adjournment** 8:15 p.m.

Eric Morris, Board Secretary

Date _____

Paulette Zastoupil, Recording Secretary

Date _____